

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Leisure Strategy Delivery Forum (formerly LED Monitoring Forum) held at Council Chamber, Blackdown House, Honiton on 11 November 2024

Attendance list at end of document

The meeting started at 5.30 pm and ended at 8.18 pm

8 Minutes of the previous meeting held on 25 June 2024

The minutes of the previous meeting held on 25 June 2024 were noted as a true and accurate record.

9 Declarations of interest

There were none.

10 Public Speaking

No members of the public had registered to speak at the meeting.

11 Matters of urgency

There were no matters of urgency.

12 Confidential/exempt item(s)

There was one confidential/exempt item (minute 17 refers).

13 LED Facilities and Activities report August - October 2024

The Forum received and noted this report which provided an update on the activities of LED including operational delivery, customer engagement, facilities projects, health and safety, and community projects.

14 LED School Reflection report 2023-2024

The LED Director of Delivery introduced this report which highlighted the activities carried out by LED with schools during the 23/24 academic year, as part of their community outreach work.

Discussion and clarification included the following points:

- Much of the work with schools is through legacy projects, and some is related to a specific funding stream becoming available for a certain area which enables the community outreach team to engage with a particular school. Schools are often keen to continue engaging, once they have seen what the team can deliver.
- There is the possibility of engaging with further schools, subject to capacity in the team.
- It was suggested that if additional capacity becomes available, LED could consider a plan to reach out to schools more generally across the district and across age ranges. One member suggested LED could promote the outreach work at headteachers meetings.

- A member asked what the charges are to schools taking part in the LED Schools Project; it was agreed for LED to bring a report to the next Forum meeting setting out this information.

15 **LED KPI Dashboard August-September 2024**

The Forum received and noted key details of the performance of LED Community Leisure for August – September 2024.

16 **Property and FM Team Update on activity at LED occupied sites along with proposals for 2025/26 capital bids**

The Assistant Director – Place, Assets and Commercialisation presented this report which summarised the Property and FM Team activities since last report, and future activities at LED occupied sites.

The report also included an update on approved capital projects and listed the capital project proposals submitted to the Executive Leadership Team (ELT) and to the Budget Setting and Capital Allocation Panel (BSCAP) for the 2025/26 budget allocation.

Discussion and clarification included the following points:

- Referring to a pie chart at section 3.4 of the report which details the distribution of reactive work by property, a member sought to understand what the expected distributions would be relative to the number of users at each site and asked that this detail is set out in future reports to the Forum.
- The percentages set out in the aforementioned pie chart relate to the number of jobs.
- The work to replace the roof at East Devon Tennis Centre is now complete; the maintenance spend set out for 2023/24 relates to reactive work.

The Forum noted the contents of the report and the 2025/26 capital bid proposals submitted to ELT and BSCAP.

The meeting went into private session.

17 **Outcome of Leisure Workshops**

The Assistant Director – Place, Assets and Commercialisation delivered a presentation which detailed the content and outcome of a series of Leisure Workshops between May and October 2024 led by leisure consultants, Strategic Leisure.

Forum members were asked to consider a proposed timetable for next steps and decisions, for recommendation to Cabinet.

Members discussed relevant considerations and asked direct questions.

RECOMMENDED to Cabinet to endorse the proposed timetable and decision stages.

Attendance List

Councillors present:

P Arnott

K Bloxham
M Goodman
S Hawkins (Chair)
N Hookway
J Loudoun

Councillors also present (for some or all the meeting)

I Barlow
C Brown
J Brown
R Jefferies
M Rixson

Representatives of LED Community Leisure in attendance:

Olly Swayne, LED CEO
Matt Wright, LED Director of Delivery

Representatives of Strategic Leisure in attendance:

Liz Taylor

Officers in attendance:

Tim Child, Assistant Director Place, Assets & Commercialisation
Andrew Wood, Director of Place
Mike O'Mahony, Senior Leisure Officer
Sarah James, Democratic Services Officer

Councillor apologies:

S Smith
A Toye
J Whibley

Chair:

Date: